

## SUMMARY OF DECISIONS TAKEN

**MEETING:** Audit Committee – Monday 6 September 2010 – 18.00 hrs. - Shimkent Room, Daneshill House, Stevenage, SG1 1HN

**MEMBERS PRESENT:** Councillors L Chester (Chair), P Bibby CC, D Cullen, J Gardner, B Jackson and R Parker CC.

**ALSO PRESENT:** Councillor Mrs J Lloyd.

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST	ACTION / LEAD
There were no apologies for absence nor declarations of interest.	R Lovelock Ext 2215
2. MINUTES – EXECUTIVE 22 JULY 2010	
It was <b>RESOLVED</b> that the Minutes of the meeting of the Audit Committee held on 22 July 2010 be approved as a correct record and signed by the Chair.	R Lovelock Ext 2215
3. FINANCIAL REGULATIONS	
It was <b>RESOLVED</b> that the Financial Regulations be recommended to Council for approval.	C Fletcher Ext 2933
4. EXTERNAL AUDITORS' ANNUAL REPORT TO THOSE CHARGED WITH GOVERNANCE 2009/10	
Members requested that Co-optee's be informed that the website would be amended to show their payments under the Member Allowance Scheme. Due to the timescales involved in obtaining all the required finalised data it was requested that the corresponding meeting next year be arranged towards the end of September 2011. It was <b>RESOLVED:</b>	J Cansick Ext 2216 J Cansick Ext 2216
<ol style="list-style-type: none"> <li>1. That the Annual Report to those charged with Governance for 2008/09, as set out at Appendix A to the Report, be approved.</li> <li>2. That the Council's Letter of Representation, as set out at Appendix B to the Report, be approved.</li> <li>3. That approval of the updated Statement of Accounts 2008/09, as set out at Appendix C and subject to any amendments made as a result of the Herts County Council Pension Audit, be delegated to the Chair and the Portfolio Holder for Resources.</li> </ol>	C Fletcher Ext 2933
5. INTERNAL AUDIT PROGRESS REPORT	
It was <b>RESOLVED</b> that the Internal Audit quarterly report as at 20 August 2010 be noted and the amendments to the Audit Plan, as set out at paragraphs 4.6 and 4.77 of the report be approved.	G Bains Ext 2426

<b>6. URGENT PART I BUSINESS</b>	
None	
<b>7. EXCLUSION OF THE PRESS AND PUBLIC</b>	
<p>It was <b>RESOLVED</b>:</p> <ol style="list-style-type: none"> <li>1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.</li> <li>2. That having considered the reasons for the following reports being in Part II it be determined that maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.</li> </ol>	
<b>PART II</b>	
<b>8. CAR PARKS INTERNAL AUDIT PROGRESS REPORT UPDATE</b>	
It was <b>RESOLVED</b> that the Car Parks Internal Audit Progress Report Update be noted.	G Bains Ext 2426 C Fletcher Ext 2933
<b>9. STRATEGIC RISK REGISTER QUARTER 1 2010/11</b>	
<p>A Member requested clarification of the reasoning behind the 'Medium' Risk Level assigned to Business Continuity (S10).</p> <p>It was <b>RESOLVED</b> that the Quarter 1 2010/11 Strategic Risk Register be noted as shown at Appendices A1-A5 of the report.</p>	E Wright Ext 2192 S Kingsley-Smith Ext 2966 H Lewis Ext 2496
<b>10. URGENT PART II BUSINESS</b>	
None	